

## **Visa requirements**

(The documents listed below are only the documents to be submitted in each case. *Additional documents* may be requested by the Consulate).

### **1) Airport Transit Visa (A)**

- A *valid travel document* (e.g. national passport) valid at least three months beyond the intended stays in which a visa can be affixed on a blank page.
- A visa application form correctly completed, signed and accompanied by *recent passport photos* bearing a true likeness to the applicant.
- A valid *entry visa* for the *country of destination*.
- A confirmed *return* or *onward air line ticket*.
- A *valid visa* or other document enabling you *to return to your country of residence*.
- *Medical insurance* with minimum coverage of € 30,000 per person.
- *Consular fees* to be paid in cash at the time of application (the visa fee, according to Schengen regulations, is non-refundable).
- Proof of sufficient *financial means*.
- Proof of *current occupation*.

Requirements for transit visa (*applicable to crew joining ships at Greek ports*):

- The Embassy *will not* issue a visa until formalities have been completed in Greece
- *Passport with a validity of six months* from the date of entry into Greece
- *Previous passport* or passports may also be requested
- *C.D.C (Seaman's Book)*
- *Employment contract*
- *Air ticket*
- *Diploma/certificate* (as applicable):
  - 1) Personal safety and social responsibility.
  - 2) Personal survival techniques.
  - 3) Elementary first aid.
  - 4) Fire prevention and fire fighting.
  - 5) On watch keeping.
- *Interview*, if required.

### **2) Transit Visa (B)**

- *Application form* correctly filled in and signed together with two recent high quality passport size *photographs*.
- *Travel document* (e.g. national passport valid for at least three months beyond the intended duration of stay in the Schengen territory) in which a visa can be affixed on an empty page.
- *Consular fees* to be paid in cash at the time of application (the visa fee, according to Schengen regulations, is non-refundable).
- Proof of *medical insurance* valid for all Schengen countries for the entire duration of stay with a minimum coverage of 30.000 € per person. The insurance has to cover all expenses which might arise in connection with repatriation for medical reasons, urgent medical attention and/or emergency hospital treatment. Foreign insurance policies have to be submitted with an English translation.
- A valid *entry visa* for the *country of final destination*.
- An *onward or return journey ticket* (a proof of reservation is needed e.g. reservation slip, but a ticket should not be bought until a visa is guaranteed or issued).

- *Proof of sufficient financial means for the duration of stay* (cash, cheques and credit cards accepted in the Schengen countries, a pledge of financial support, an employment contract, bank statements, proof of enrolment on the trade register and/or of professional activity).
- *Proof of accommodation* (hotel reservation or a letter of invitation) in case of overnight stay.

### **3) Tourist Visa (C)**

- *Application form* to be filled in completely and to be signed by each applicant personally. In some cases more than one application form may have to be submitted (if a child is endorsed in the parents' passport).
- One recent *passport-sized picture* in colour (size 4 x 3 cm).
- *Travel document* (passport), validity of which should exceed the stay by at least three months.
- *Proof of transport means* for a round trip (a proof of reservation is needed e.g. reservation slip, but a ticket should not be bought until a visa is guaranteed).
- *Proof of health insurance* valid for all Schengen-countries. The insurance has to cover all risk e.g. accident, illness, etc.
- *Proof of sufficient financial means* for your stay and return journey by either your company and/or your own financial means (recent bank statement from your company and/or private bank account, Traveller's Cheques, etc).
- *Medical certificate* (from a hospital, which the person concerned does not suffer from serious illness, contagious disease, etc).
- *Clean slate certificate* (from the police authorities, that the person concerned did not commit any crime, etc).
- *Consular fees* to be paid in cash at the time of application (the visa fee, according to Schengen regulations, is non-refundable).
- If applicable: *valid permission to stay in India*.
- *Proof of accommodation* (hotel reservation, confirmation about purchase of a tour package etc).
- *Proof of your current occupation*. This could be a recent, original letter of continued employment from your employer stating the position and income.
- If applicable: *Students have to submit a letter* from their university/school confirming their status/attendance indicating the holiday period or - during school year - a permission to be up sent from class including time frame.
- *Previous passport* or passports may also be requested.
- *Covering letter* explaining the reason of your trip to Greece, duration of stay, sponsorship of air ticket/ travel expenses.
- If self-employed, *evidence of your business*.
- For children under 18, *a notarized 'No-objection Certificate'* from non- accompanying parents.
- *Interview*, if required.

### **4) Business Visa (C )**

- *Application form* filled in completely and to be signed by each applicant personally with recent *passport pictures* attached.
- *Travel document* (passport), validity of which should exceed the stay by at least three months.
- *Consular fee* in local currency to be paid in cash at the time of application (the visa fee, according to Schengen regulations, is non-refundable).
- *Proof of health insurance* valid for all Schengen-countries. The insurance has to cover all risk e.g. accident, illness, etc.

- Proof of *transport means* for a round trip (a proof of reservation is needed e.g. reservation slip, but a ticket should not be bought until a visa is guaranteed).
- *Proof of sufficient financial means* for your stay and return journey by either your company and/or your own financial means (recent bank statement from your company and/or private bank account, Traveller's Cheques, etc).
- Original *invitation letter* from the company/business partner in the host country.
- *Previous passport* or passports may also be requested.
- *Letter from employer* stating applicant's professional status, purpose of visit to Greece, duration of stay, sponsorship of air ticket / travel expenses.
- In case that a Greek company has invited the applicant(s), submission of *correspondence* on existing business co-operation (documents showing business relations such as letters, invoices, e-mails, bank transfers, etc). In addition, a confirmation letter from that company should be faxed to the visa section's fax no. 00 91-11- 2467 5231.
- *Hotel reservation* and/or an affidavit from the Greek Company undertaking responsibility for the applicant's expenses.
- *Commercial documents* i.e. certificate / registration from an Indian Chamber of Commerce & Industries + (Company profile).
- *Interview*, if required.

## **5) Student Visa (D)**

- One *recent* passport size *photograph* affixed on the form.
- *Passport* with a validity of six months from the date of entry into Greece.
- *Previous passport* or passports may also be requested.
- *Affidavit of sponsorship*.
- Proof of *sufficient funds*: income tax returns, bank statement, salary slip (last two years) of your sponsor.
- Receipt of *tuition fee* deposited with a particular institute in Greece.
- *Police clearance* certificate and *medical fitness* certificate should be attested by the Ministry of External Affairs, Consular Division, Patiala House, New Delhi.
- *Certificates of studies* from the earlier classes to latest ones.
- *Analytical marks* on the courses that they followed.
- *Certification of knowledge of the English language*.
- Official certification and *documents* from Greece, concerning special *educative programs* between universities or education authorities of the two countries.
- *Income documents* of the parents of the applicant.
- *Personal interview*.